



Guide for new entrants to the Gas System

November 2022



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4. Access to the SL-ATR

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1. Regulatory framework

CNMC Circular 2/2020,
establishing the balancing rules
for the gas system transmission
network



BOLETÍN OFICIAL DEL ESTADO

Núm. 15 Viernes 17 de enero de 2020 Sec. I. Pág. 4655

I. DISPOSICIONES GENERALES

COMISIÓN NACIONAL DE LOS MERCADOS Y LA COMPETENCIA

682 Circular 2/2020, de 9 de enero, de la Comisión Nacional de los Mercados y la Competencia, por la que se establecen las normas de balance de gas natural.

En fecha 26 de marzo de 2014 se aprobó el Reglamento (UE) n.º 312/2014 de la Comisión, por el que se establece un código de red sobre el balance de gas en las redes de transporte. Este Reglamento determina las normas de balance de gas en las redes de

Regulatory framework

BOLETÍN OFICIAL DEL ESTADO

Núm. 307 Lunes 23 de diciembre de 2019 Sec. I. Pág. 139493

I. DISPOSICIONES GENERALES

COMISIÓN NACIONAL DE LOS MERCADOS Y LA COMPETENCIA

18397 Circular 8/2019, de 12 de diciembre, de la Comisión Nacional de los Mercados y la Competencia, por la que se establece la metodología y condiciones de acceso y asignación de capacidad en el sistema de gas natural.

La Ley 34/1998, de 7 de octubre, del Sector de Hidrocarburos, sentó las bases del funcionamiento del sector gasista actual, mediante la liberalización de las actividades de aprovisionamiento y suministro y la regulación de las actividades de transporte, distribución y almacenamiento de gas natural, incluyendo, entre otros, los principios

CNMC Circular 8/2019,
establishing the methodology and
conditions for access and capacity
allocation in the natural gas system



1. Regulatory framework



BOLETÍN OFICIAL DEL ESTADO



Núm. 113

Jueves 23 de abril de 2020

Sec. III. Pág. 29858

III. OTRAS DISPOSICIONES

COMISIÓN NACIONAL DE LOS MERCADOS
Y LA COMPETENCIA

4603 Resolución de 15 de abril de 2020, de la Comisión Nacional de los Mercados y la Competencia, por la que se aprueba el contrato marco para el acceso a las instalaciones del sistema gasista.

De acuerdo con la Circular 8/2019, de 12 de diciembre, de la Comisión Nacional de los Mercados y la Competencia, por la que se establece la metodología y condiciones de acceso y asignación de capacidad en el sistema de gas natural, la Sala de Supervisión Reguladora ha acordado emitir la presente resolución:

**Resolution of 15 April 2020 (CNMC),
approving the framework agreement for access
to the Spanish gas system facilities.**

Regulatory framework

**Resolution of 9 June 2020 (CNMC),
approving the Balancing Portfolio Framework
Agreement.**



BOLETÍN OFICIAL DEL ESTADO



Núm. 168

Martes 16 de junio de 2020

Sec. III. Pág. 40543

III. OTRAS DISPOSICIONES

COMISIÓN NACIONAL DE LOS MERCADOS
Y LA COMPETENCIA

6226 Resolución de 9 de junio de 2020, de la Comisión Nacional de los Mercados y la Competencia, por la que se aprueba el procedimiento de habilitación y baja de la cartera de balance de los usuarios del sistema gasista en el tanque virtual de balance, el punto virtual de balance y el almacenamiento virtual de balance; y el contrato marco de cartera de balance.

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2. Preliminary requirements for commencement of activity



✓ Requirements for shipping natural gas:

Notification in writing, prior to commencing the activity to the competent Administration, and in all circumstances to the Directorate General for Energy Policy and Mines of the Ministry for the Ecological Transition and the Demographic Challenge, specifying the territorial scope where the activity is to be performed, the commencement date, company name, postal address, telephone number, fax number, tax ID code, as well as an affidavit setting out that the company complies with all the established requirements in order to exercise its activity.

The templates for the **affidavit and notification of commencement of activity** are included in Directorate General of Energy Policy and Mines Resolution of 3 May 2010, **BOE-A-2010-7657**



Link of interest:

<https://energia.gob.es/gas/Requisitos/Paginas/comercializador.aspx>



2. Preliminary requirements for commencement of activity



✓ Allocation of the SIFCO Code:

After receiving notification from the Directorate General for Energy Policy and Mines, the CNMC provides an **identification code to the Shipper** that is commencing activity in Spain **for managing its information in the Billing and Consumption of the Gas Sector Information System (SIFCO)**.



Link of interest:

<https://sede.cnmc.gob.es/listado/censo/4>



✓ Allocation of the EIC Code:

The Primary transmission companies and Shippers must request a **unique identification code for reporting their information in the different gas and electricity energy markets in the national and international spheres**. This code is called the "Energy Identification Code".

Red Eléctrica de España (REE) provides a web application to the parties involved in the energy markets as support for this function.



Link of interest:

<https://oficinaeic.esios.ree.es/>





2. Preliminary requirements for commencement of activity



✓ **User Registration in the Guarantees Account in MIBGAS:**

The **Guarantees Account User** is that legal entity which, once the Acceptance and Accession to the Guarantee Management Standards of the Gas System (NGGSG) Document is signed, is linked to a Guarantees Account.

The formalities for registration as a Guarantees Account User are performed at MIBGAS, from their website, the contact email address for which is agentes@mibgas.es

Each Guarantees Account User has an Allocation Account for each of the activities for which it is registered, which continually records the amount formalised, the requirements of this activity and the balance of guarantees available.

The activities in whose guarantees GTS participates are Procurement and Imbalances:

- ✓ Guarantees for procuring capacity of infrastructures with regulated third-party access
- ✓ Guarantees for the settlement of PVB, TVB and AVB imbalances



Link of interest:

<https://www.mibgas.es/en/cccontent/become-guarantee-account-user>

MIBGAS
MERCADO IBÉRICO DEL GAS

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3. Authorisation process

✓ Request for Accession to Framework Agreements:



The **Framework Access Agreement for the Spanish Gas System Facilities (AISGE)** is imperative for contracting the different services on the platform by parties.



The **Balancing Portfolio Framework Agreement** is imperative to have a balancing portfolio in the desired balancing areas:



PVB



Requests are to be made by **email** addressed to GTS.HABILITACIONYACCESO@enagas.es
The subject line must state: *Authorising "Username"* and include the corresponding documentation.



3. Authorisation process

✓ Request for Accession to Framework Agreements:

The following documentation is required:



1. Request form, available on the GTS website.



Link of interest:

https://www.enagas.es/content/dam/enagas/es/ficheros/gestion-tecnica-sistema/procesos-del-sistema-gasista/habilitacion/Formulario_Habilitacion_Usuario_y_acceso_a_SL-ATR.xlsx



3. Authorisation process

✓ Request for Accession to Framework Agreements:

<p>PODER ESPECIAL</p> <p>Datos del Notario:</p> <p>Nombre del Notario: Notario Público de: Fecha de expedición del Poder: Número de protocolo:</p> <p>Datos de la Sociedad (COMPARIA):</p> <p>Razón Social: Tipo de Entidad: Fecha de constitución: Existente de acuerdo con las leyes de: Inscrita en: Datos del registro: Domicilio Social:</p> <p>Datos del Representante legal:</p> <p>Nombre del Representante Legal: Nacionalidad: Domicilio profesional: Número de Pasaporte de su nacionalidad en vigor:</p> <p><i>El Notario certifica que el poderdante tiene las facultades suficientes, y la capacidad legal y legitimación necesarias para otorgar la presente escritura de apoderamiento.</i></p>	<p>PODER ESPECIAL</p> <p>Datos de Apoderados:</p> <p>Nombre del Apoderado 1: Nacionalidad: Domicilio profesional: Número de Pasaporte de su nacionalidad en vigor:</p> <p>Nombre del Apoderado 2: Nacionalidad: Domicilio profesional: Número de Pasaporte de su nacionalidad en vigor:</p> <p>Forma de ejercicio (1): <i>(1) En caso de que se apodere a varias personas, será necesario especificar la forma de ejercicio <solidaria/incomunada> de las facultades.</i></p> <p>Facultades:</p> <ol style="list-style-type: none"> Realizar las gestiones oportunas para formalizar la habilitación de la COMIÉSA como usuario para disponer de la materia prima de balanza en que está comprendida según su especificación el Sistema Gasista Español. Firmar electrónicamente los contratos requeridos para permitir al Usuario disponer de carta de balanza en las áreas deseadas, y acceder a las instalaciones del Sistema Gasista Español sujetas al acceso de terceros. <p>Duración del Poder:</p> <p><i>(2) En caso que el poder se otorgue en el extranjero, habrá de especificarse la legislación por la que se regirá e interpretará.</i></p>
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2. Notary-witnessed power of attorney for company representatives, in Spanish.

- Copy of the sufficient, valid and current power/s of attorney of the person/s who are signatories to the Document of Accession to the Framework Agreement for access to facilities of the Spanish gas system.
- The Notary Public must certify that the attorney-in-fact has sufficient powers and the necessary legal capacity and standing to grant this power of attorney instrument.
- Should the power/s of attorney be in a language other than Spanish, a sworn translation must be submitted. Where the company is domiciled outside of Spain, this documentation must bear a Hague Apostille.



3. User Pooling Statement (*Optional for Balancing Portfolio*), available on the GTS website



Link of interest:

https://www.enagas.es/content/dam/enagas/es/ficheros/gestion-tecnica-sistema/procesos-del-sistema-gasista/habilitacion/Declaracion_Agrupacion_Usuarios.pdf

The image shows a scanned document titled 'DECLARACIÓN DE AGRUPACIÓN DE BALANCE DE USUARIOS'. It contains several sections with checkboxes and text fields, including 'REVISIÓN' (Review), 'DETALLES' (Details), 'DECLARACIÓN' (Declaration), and 'AVISO' (Notice). The declaration section includes a statement about the declaration being true and accurate, and checkboxes for 'Copia de la Declaración en TUS' (Copy of the Declaration in your TUS) and 'Copia de la Declaración en PDF' (Copy of the Declaration in PDF).



3. Authorisation process

✓ Request for Accession to Framework Agreements:



4. National Identity Card with a Hague Apostille (in the case of non-Spanish nationals) of:

Users with SL-ATR access

Signatories to the Framework Agreements

Users with access to the billing platform



5. Certificate of ownership of the bank account, issued by the bank in question



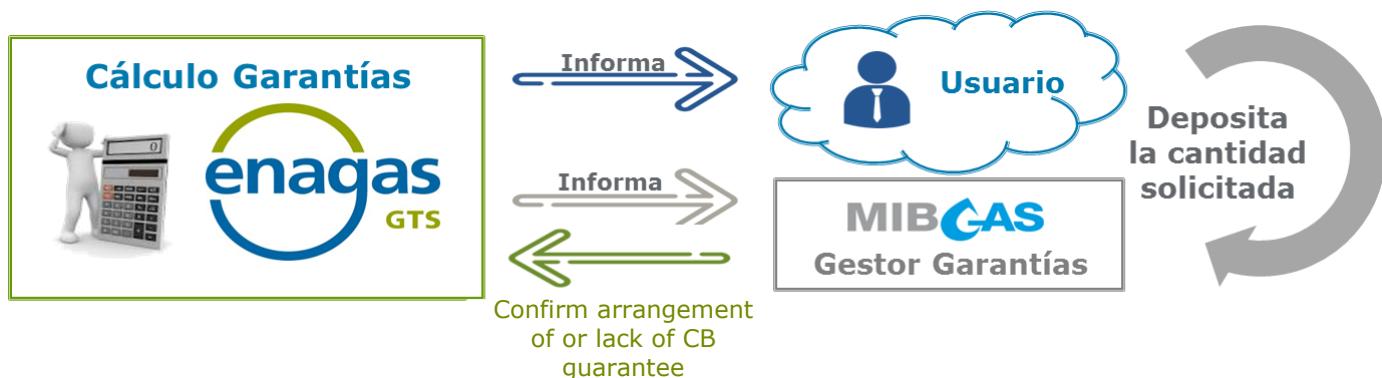
3. Authorisation process

✓ Provision of guarantees to the Guarantee Manager:

 Circular 8/2019 defines the minimum amount of the guarantee to be provided by any user to be authorised for **Access to the Spanish Gas System Facilities** at €50,000.

 Circular 2/2020 defines the minimum amount of the guarantee to be provided by any user in order to qualify for the **Balancing Portfolio** at €100,000.

 This **requirement is permanent as long as the user is authorised.**



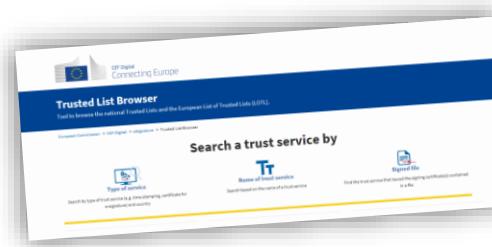


3. Authorisation process

✓ Signing the Accession to the Framework Agreement document:

The user **electronically signs** the document of accession to the Framework Agreement, and may use any qualified certificate from an agency recognised in the EU, the list of which can be consulted by clicking on the following link:

<https://webgate.ec.europa.eu/tl-browser/#/>



In order to inform:



Regulatory Bodies



Distributors



Transmission companies



Trading Platform Operators



On its website, the GTS publishes the **updated list of authorised users with a balancing portfolio and access to the facilities**

<https://www.enagas.es/en/technical-management-system/energy-data/commercial-information/authorised-users/>

USUARIOS HABILITADOS				
IC	Razón social usuario	PVS	TVB	AVB
000000000011368	ENAGAS (GTS)	Habilitado	Habilitado	Habilitado
10XABESI-12345-G	AB ENERGIA 1903, S.L.	Habilitado	Habilitado	Habilitado
55XABOUT-1234-H	ABOLUTMENTE, S.L.	Habilitado	Habilitado	Habilitado

And in the SL-ATR, a **link is published that directs to the Enagas Website**

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4. Access to the SL-ATR



The various parties involved in the gas system are able to access the **Third-party Access Logistics System** (SL-ATR), a seamless, real-time communication tool that provides management support for the complete natural gas cycle. This system deals with requests for capacity, procurement, scheduling, nominations, measurements, distribution, balances and consultation of settlement surcharges through imbalances.

To access this system, users must sign two documents for accession to the following framework agreements:

- ✓ **Framework agreement for identification and authentication of users for access to the Enagás information systems**

- ✓ **Framework Agreement for access and use of the SL-ATR system**





4. Access to the SL-ATR

✓ Requesting access to the SL-ATR:



The initial request for access is to be sent by **email** to GTS.HABILITACIONYACCESO@enagas.es, attaching the actual Authorisation **Form** with the "Access to the SL-ATR" option.



Link of interest:

<https://enagascloud365.sharepoint.com/:x/s/eg2021005/ERIK82Oyl6IFsHyxDIPI6dYBhTkciUiHQc6Z7ZAzyTxccg?e=RpseTz>



Any change concerning information of data and access permissions of SL-ATR users is to be reported through the **Users with access to the SL-ATR modification form**. The form must include the information previously submitted as well as the users previously registered and, if applicable, deregistered



Link of interest:

https://www.enagas.es/content/dam/enagas/es/ficheros/gestion-tecnica-sistema/procesos-del-sistema-gasista/habilitacion/Formulario_Modificacion_sobre_Usuarios_con_acceso_al_SL-ATR_2020.xlsx



4. Access to the SL-ATR



✓ Access to the SL-ATR via Double Factor:

Required information

- Mobile phone number, identity document number and email address
- Profile management
- Send welcome pack (user guide)

Authentication process

- Installation of advanced authentication app
- Introduce code received by SMS
- Scan QR code

Access to the SL-ATR

- Introduce email and password on website
- Send request to mobile phone
- Validation of request in the app



Link of interest:

<https://www.enagas.es/content/dam/enagas/en/files/gestion-tecnica-del-sistema/atencion-y-soporte-a-usuarios/acceso-y-conexion/2FA%20User%20Guide.pdf>

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5. Technical Accreditation



- ✓ This certifies the technical ability to perform exchanges of XML files through the website services or via an app.
- ✓ It is **an essential condition for sending files through the SL-ATR**
- ✓ The party sending a request for an accreditation certificate through the SL-ATR, must request it in the *Status and Request Accreditation* option.



- ✓ Select one of the available test windows for accreditation.
- ✓ The test window can be modified through the app with its automatic update function. Send an email to acreditaciontécnica@enagas.es to request a window different to those available.

Los servicios solicitados son los siguientes:	
Intercambio de información	
Solicitud ficheros SPLC para un comercializador	Mecanismo
Los ventana propuestas para el proceso de acreditación técnica son las siguientes:	
Fecha de inicio Ventana	Fecha de fin Ventana
<input checked="" type="checkbox"/> 05/06/2017	09/06/2017
<input type="checkbox"/> 12/06/2017	16/06/2017
<input type="checkbox"/> 19/06/2017	23/06/2017
<input type="checkbox"/> 26/06/2017	30/06/2017
<input type="checkbox"/> 03/07/2017	07/07/2017
<input type="checkbox"/> 10/07/2017	14/07/2017
<input type="checkbox"/> 17/07/2017	21/07/2017
<input type="checkbox"/> 24/07/2017	28/07/2017
<input type="checkbox"/> 31/07/2017	04/08/2017
<input type="checkbox"/> 07/08/2017	11/08/2017

A continuación se muestran las personas de contacto asignadas para su empresa

Nombre	Teléfono	E-mail
Nombre Apellido / Apellidos	609123456	naz@empresa.com

A continuación se muestran los idiomas disponibles para las comunicaciones por e-mail

Idioma
Español
Inglés

Accept

Muchas
gracias

