



# Enagás S.A.

## Convening of the Ordinary General Shareholders' Meeting

At its meeting of February 20, 2023, the Board of Directors of Enagás, S.A. (hereinafter, the "**Company**") agreed to call an Ordinary General Shareholders' Meeting, to be held upon first call on March 29, 2023 at 12.00 pm at Paseo de la Castellana 33, Madrid (premises of Mutua Madrileña) and, if the shareholders then present fail to constitute a quorum as required by law and the Company's Articles of Association, **to be held upon second call on March 30, 2023 at 12.00 pm, also at Paseo de la Castellana 33, Madrid (premises of Mutua Madrileña)**, whereupon the cards issued for the original date and time will still be valid.

**Shareholders are advised that the General Shareholders' Meeting is expected to be held upon second call. Should this not be the case, adequate advance notice will be given.**

### MEETING AGENDA

1. To examine and, if appropriate, approve the 2022 Annual Accounts (Balance Sheet, Income Statement, Statement of Changes in Equity, Cash Flow-Statement and Notes) and Management Report of Enagás S.A. and its Consolidated Group.
2. To approve the Consolidated Non-Financial Information Statement included in the Enagás Group Management Report for financial year 2022.
3. To approve, if applicable, the proposed distribution of Enagás, S.A.'s profit for 2022.
4. To approve, if appropriate, the performance of the Board of Directors of Enagás, S.A. for financial year 2022.
5. Re-election of members of the Board of Directors. The following proposals shall be put to vote separately:
  - 5.1 To re-elect Ms Eva Patricia Úrbez Sanz as Director for the four-year period. Ms Eva Patricia Úrbez Sanz has the role of Independent Director.
  - 5.2 To re-elect Mr Santiago Ferrer Costa as Director for the four-year period. Mr Santiago Ferrer Costa has the role of Proprietary Director.
  - 5.3 Establishment of the number of members of the Board of Directors at fifteen.
6. Amendment of the following articles of the Articles of Association in order to expressly provide for the Sustainability and Appointments Committee and the Remuneration Committee in coordination with the amendment already made to the Rules and Regulations on the Board of Directors in 2022. The following proposals shall be put to vote separately:

- 6.1. Amendment of Articles 22 (“Convening the general meeting”), 36 (“Remuneration of the Board of Directors”) and 37 (“Posts”) to adapt the names of the Remuneration Committee and the Sustainability and Appointments Committee.
- 6.2. Amendment of Article 45 (“Sustainability, Appointments and Remuneration Committee”) to reflect the composition, powers and functioning of the Sustainability and Appointments Committee.
- 6.3. Addition of a new Article 45 BIS (“Remuneration Committee”) on the composition, powers and functioning of the Remuneration Committee.
7. Amendment of Article 5 (“Convening the General Meeting”) of the Regulations of the General Shareholders’ Meeting of the Company in coordination with the proposed amendment of the Articles of Association.
8. To submit the annual report on directors’ remuneration referred to in Article 541 of the Corporate Enterprises Act to an advisory vote.
9. To report on the amendments not subject to vote made to the “Rules and Regulations of the Organisation and Functioning of the Board of Directors of Enagás, S.A.” since the last General Meeting, in order to adapt them to the separation of the Sustainability, Appointments and Remuneration Committee into a Remuneration Committee and a Sustainability and Appointments Committee.
10. To delegate authorisation to supplement, develop, implement, rectify and formalise the resolutions adopted at the General Shareholders’ Meeting.

### **SUPPLEMENT TO NOTICE OF GENERAL MEETING AND SUBMISSION OF NEW PROPOSALS**

In accordance with Article 519 of the Corporate Enterprises Act, shareholders holding at least three percent of the company’s share capital are hereby advised that they may, by certified notice received at the registered office of the company (Enagás, S.A. Secretary to the Board of Directors, Paseo de los Olmos 19, 28005 Madrid) within five days of publication of this Notice, require that a supplement to the Notice be published adding one or more items to the Agenda, providing that the new items are accompanied by the rationale for each item or, where appropriate, by a proposed resolution and its rationale. Any such supplement to the Notice shall be published at least fifteen days in advance of the scheduled date of the General Shareholders’ Meeting.

Shareholders representing at least this same percentage may, within the time limit and in the manner indicated in the foregoing paragraph, present well-founded proposals for resolutions on matters already included or that should be included on the Agenda.

### **PRESENCE OF A NOTARY AT THE MEETING**

In accordance with Article 203 of the Corporate Enterprises Act, Article 33 of the Articles of Association and Article 14 of the Rules and Regulations of General Shareholders’ Meetings, the Board of Directors has arranged for a civil-law notary to be present to take the minutes of the General Shareholders’ Meeting.

### **ATTENDANCE AND VOTING RIGHTS**

In accordance with Article 27 of the Articles of Association and Articles 9 and 11.1 of the Rules and Regulations of General Shareholders’ Meetings, the right to attend and vote at

a General Shareholders' Meeting rests with those shareholders who, five days prior to the Meeting, are holders of the shares registered in the corresponding accounting ledger. Notwithstanding the foregoing, the shareholders entitled to attend cannot vote on the resolutions in which they have a conflict of interest.

Shareholders entitled to attend must prove their entitlement by any of the following forms of evidence: a) The appropriate attendance, proxy and voting card to be issued by member entities of Sociedad de Gestión de los Sistemas de Registro, Compensación y Liquidación de Valores (Spanish Central Securities Depository) or such body as may replace it in the future, properly filled out for the purpose, or b) the electronic attendance and voting certificate issued by the entity entrusted with the register of dematerialised shares or the authorised share certificates depository entity, properly filled out for the purpose.

The share capital is divided into TWO HUNDRED AND SIXTY-ONE MILLION, NINE HUNDRED AND NINETY THOUSAND, SEVENTY-FOUR voting shares of the same class and series. Pursuant to the thirty-first additional provision of the Hydrocarbons Industry Act 34/1998 of October 7 and Article 6 bis of the Articles of Association, no natural person or body corporate may hold voting rights of over 3% in Enagás, S.A., and under no circumstances may shares be syndicated. Those parties that operate within the gas sector, including those natural or legal persons that directly or indirectly possess equity holdings in the former of more than 5%, may not exercise voting rights in Enagás, S.A. in excess of 1%. These restrictions do not apply to direct or indirect interests held by public sector enterprises.

Shareholders with the right to vote can do so in person or by proxy by any of the procedures set forth in Article 11 of the Rules and Regulations of the General Shareholders' Meeting:

1.- By attending and voting at the meeting in person, with an attendance, proxy and voting card properly filled out and signed for the purpose. Registration of attendance, proxy and voting cards shall start at 10.00 am. Accreditations shall be accepted up to 12.00 pm, when the meeting is scheduled to begin.

2.- Attending and voting remotely in real time, in accordance with the procedure established in the section "Attendance, proxy and voting in the event of remote attendance at the General Meeting" of this notice.

3.- By postal vote, prior to the General Meeting, enclosing a duly signed and completed attendance, proxy and voting card, or by means of electronic communication according to the established procedures, making use of the forms available for this purpose on the Company's website ([www.enagas.es](http://www.enagas.es)).

4.- By voting, prior to the General Meeting, at the Shareholder Information Office, submitting an attendance and voting card duly signed and filled out.

A vote cast by either of the last two procedures above will only be null and void if:

- a) It is later expressly revoked by the same means used for originally casting the vote, within the time limit established for casting votes.
- b) The shareholder casting the vote in person or by telematic means is present at the General Shareholders' Meeting in person.

Any sale of voting shares effected at least five days before the scheduled date of the Meeting shall render votes cast prior to such sale null and void.

If shareholders validly cast their vote on one or more occasions using the same or different means of remote communication, the vote received last will prevail and override any votes received previously.

## **PROXY RIGHTS**

Any shareholder entitled to attend the meeting may procure to be represented at the General Shareholders' Meeting by another person, who need not be a shareholder, provided that the established requirements and formalities are fulfilled. Representation will be valid only for the particular meeting in question, conferred in writing, by post or through electronic means, and provided that the identity of the proxy is properly assured and the security of the electronic communications is guaranteed.

Proxies must identify themselves by their Spanish national identity card (DNI) or their passport and produce a printed copy of the postal or electronic delegation, duly signed by both the proxy and the principal.

A proxy may be revoked at any time. A proxy granted will be considered to be revoked if the principal is present at the Meeting in person or by telematic means. Any votes cast by telematic means of communication will render any proxy granted electronically or by post ineffective, and the proxy will be deemed to have been revoked if granted previously, or not to have been granted at all if granted subsequently.

Shareholders who are legally under-age or incapacitated and body corporate shareholders will be represented by persons vested with duly documented powers of representation.

A shareholder may not have more than one representative at a meeting, whether as an appointed proxy or as a representative as determined by law.

If the principal has given voting instructions, the proxy will cast the principal's vote according to said instructions and will be bound to safeguard the instructions for one year starting from the date of the meeting convened. The proxy may represent more than one shareholder, and there are no restrictions on the number of shareholders that can be represented. When a proxy represents various shareholders, the proxy may vote in more than one direction based on the instructions of each shareholder.

In accordance with the provisions of Article 523 of the Corporate Enterprises Act and Article 10 of the Rules and Regulations of General Shareholders' Meetings, proxies must inform the respective principal in detail of any conflict of interest prior to their designation. If the conflict arises after the appointment and the proxy holder had not advised the represented shareholder of the possible existence thereof, the proxy holder must inform the shareholder immediately. In both cases, if the proxy holder does not receive new precise voting instructions for each of the matters upon which the proxy holder must vote on behalf of the shareholder, the proxy holder must abstain from casting a vote.

In accordance with Article 526 of the Corporate Enterprises Act concerning potential conflict of interest situations, a Director to whom a shareholder has granted proxy may not exercise the voting rights corresponding to the amount of share capital represented on items on the Agenda where there exists a conflict of interest in the case of that Director, unless the Director has received specific voting instructions concerning said items from the principal.

For the purposes of the provisions of Articles 523 and 526 of the Corporate Enterprises Act, it is stated that all members of the Board of Directors are in a situation of conflict of interest with regard to items 4 and 8 of the Agenda. Likewise, a conflict of interest exists (i) with respect to items 5.1 and 5.2 of the agenda, in the case of the director only, whose re-election is proposed; and (ii) in the cases set forth in sections b) or c) of article 526.1

of the Corporate Enterprises Act that may be submitted outside the agenda in accordance with the Act, the director affected, if any.

In accordance with the provisions of Article 524 of the Corporate Enterprises Act entities appearing as legitimated shareholders according to the register of shareholders but acting on behalf of different beneficial owners, may in all cases split the voting rights and exercise them in opposing ways in adherence to divergent voting instructions, should they have received such. These intermediary entities may grant proxy to each of the beneficial owners or to third-parties designated by the same, with no restrictions placed on the number of proxies granted.

## **PROXY REPRESENTATION AND VOTING BY TELEMATIC MEANS PRIOR TO THE GENERAL MEETING**

### **Votes cast at the Shareholder Information Office**

If shareholders decide to cast their vote in person or by proxy at the Shareholder Information Office, they shall submit an attendance, proxy and voting card clearly stating the shareholder's identity, number of shares held and vote on each item on the Agenda, bearing their written signature, and shall also present their national identity card or passport, if the shareholder is a natural person. In the case of representation, the proxy must present a document accrediting proxy representation, whether the shareholder is a legal person or a natural person.

### **Proxy representation and voting by post**

In order to appoint a proxy or vote by post, a duly signed and completed attendance, proxy and voting card must be sent in a sealed envelope to the company's registered office (Enagás, S.A. – Shareholder Information Office – Paseo de los Olmos 19, 28005 Madrid).

In the event that the card issued by the IBERCLEAR participating entity does not include a section relating to "Remote Voting" or is incomplete, the shareholder may complete it using the card template that the Company has made available on the Company's website ([www.enagas.es](http://www.enagas.es)). This card, duly completed and signed, must be sent to the Company.

### **Proxy representation and voting by electronic means**

Shareholders wishing to grant a proxy or vote electronically must do so using the section devoted to the General Shareholders' Meeting on the "Investor relations" page of the Company's website ([www.enagas.es](http://www.enagas.es)), by following the instructions provided for that purpose on each of the windows of said website and filling out the forms provided. To this end, they must provide proof of their identity using: (i) an Electronic User Certificate issued by the Spanish National Mint's Public Certification Authority (CERES) concerning which no revocation has been recorded, or (ii) the qualified electronic certificate incorporated in the Spanish national identity card issued pursuant to Royal Decree 1553/2005 of December 23 regulating the issuance of national identity cards and electronic signature certificates. The certificate must be obtained by the shareholder at no charge to the Company and must be valid at the time of voting.

### **Common rules**

For further information on the procedures and rules relating to these methods of proxy representation and voting, shareholders are referred to the document "Process for attendance, voting and appointment of proxies for General Shareholders' Meetings by remote communication", passed by the Board of Directors at its meeting held on February

20, 2023, and available in the section on the General Shareholders' Meetings on the "Investor relations" page of the Company's website ([www.enagas.es](http://www.enagas.es)).

To be valid, appointment of a proxy or vote cast by the aforesaid means must be received at the company's registered offices (Enagás, S.A. – Shareholder Information Office – Paseo de los Olmos 19, 28005 Madrid), or through the Company's website ([www.enagas.es](http://www.enagas.es)) in the case of electronic proxy appointments or votes, between the day of Notice of Meeting and no later than twenty-four hours prior to the scheduled date and time of the General Shareholders' Meeting at second call.

After this time, only proxy appointments in writing presented at the shareholder registration desks on the date and time specified for the General Shareholders' Meeting will be admitted.

## **ATTENDANCE, PROXY REPRESENTATION AND VOTING IN THE EVENT OF REMOTE ATTENDANCE AT THE GENERAL SHAREHOLDERS' MEETING**

Pursuant to Article 27 of the Articles of Association, and Articles 9 and 11 of the General Shareholders' Meeting Regulations, shareholders or proxy holders with the right to attend may also attend the General Shareholders' Meeting and vote in real time by using the telematic means set forth below. Likewise, in such cases, shareholders with the right to vote may exercise such right themselves or by proxy, via telematic means.

**Identification and prior registration:** in order to guarantee the identity of those attending, shareholders or proxies, who wish to use the remote attendance mechanisms **must first register through the electronic voting and delegation and remote attendance application** (hereinafter the "**Application**"), accessible through the website ([www.enagas.es](http://www.enagas.es)), in the "Shareholders and Investors" section, **from the date of the announcement of the call and no later than twenty-four hours prior to the date and time scheduled for the holding of the General Meeting** (i.e. at 12:00 noon on March 28, 2023 if the General Meeting is held on first call **and at 12:00 noon on March 29, 2023 if, as expected, the General Meeting is held on second call**). After that time, no prior registration will be accepted for the exercise of the right to remote attendance. All shareholders or proxies wishing to attend the General Shareholders' Meeting remotely are advised to complete the pre-registration process sufficiently in advance in order to be able to correctly process the documentation accrediting the identity and legitimacy of the shareholders or their proxies.

The guarantees the Board of Directors considers appropriate to ensure the identification of a Shareholder and/or proxy exercising the right to attend through telematic means is the electronic signature based on a qualified certificate under the terms provided for in the applicable regulations, provided the signature is based on (i) an Electronic User Certificate issued by the Spanish National Mint's Public Certification Authority (CERES) concerning which no revocation has been recorded, or (ii) the qualified electronic certificate included in the Spanish national identity card issued pursuant to Royal Decree 1553/2005 of December 23 regulating the issuance of national identity cards and electronic signature certificates. The certificate must be obtained by the shareholder or proxy at no charge to the Company and must be valid on the day the General Shareholders' Meeting is held. It is the sole responsibility of the shareholder or representative to safeguard their electronic signature.

In order for the representative to be registered as a remote attendant at the General Shareholders' Meeting, the representative must have previously sent the Company a copy of their National Identity Document or Passport, and a copy of the proxy, if applicable by postal or electronic means, duly signed by the representative and the represented shareholder. Said documentation must be received at the Company's registered office (Enagás, S.A. - Shareholder Information Office - Paseo de los Olmos, 19, 28005 Madrid) or at the e-mail address provided for this purpose ([accionistas@enagas.es](mailto:accionistas@enagas.es)) no later than

twenty-four hours prior to the date and time scheduled for the holding of the General Meeting (i.e. at 12:00 noon on March 28, 2023 if the General Meeting is held on first call **and at 12:00 noon on March 29, 2023 if, as expected, the General Meeting is held on second call**).

The shareholder or representative who has registered to attend the General Shareholders' Meeting by telematic means and wishes to leave the meeting by registering it with the notary may do so using the form provided for this purpose in the Application.

**Connection and attendance**: shareholders (or proxies) who have previously registered to attend the General Shareholders' Meeting by telematic means in accordance with the previous section **must connect through the Application between 9.30 am and 11.45 am (CEST)** on March 29, 2023 (if the Meeting is held on first call) or on **March 30, 2023 (if, as expected, the Meeting is held on second call)**, and identify themselves again by one of the following means: (i) qualified or advanced electronic signature, based on a qualified and valid electronic certificate, issued by the Spanish Public Certification Entity (CERES), a unit of on the Spanish National Mint or (ii) valid electronic ID card.

**Speeches, proposal and information during the General Shareholders' Meeting**: shareholders (or their proxies) who wish to speak at the General Meeting, make proposals where legally appropriate or request such information or clarifications as they deem necessary regarding the items on the Agenda or such clarifications as they deem necessary regarding the information accessible to the public that the Company has provided to the National Securities Market Commission since the last General Meeting was held and regarding the auditor's report, may do so by completing the form provided for this purpose in the Application up to the closing time of the speeches, which will be duly indicated during the course of the General Meeting. In the event that the shareholder (or their proxy) wishes their speech to be recorded in the minutes of the meeting this must be clearly stated on the form in all cases.

The request for information or clarification exercised during the General Shareholders' Meeting shall be satisfied verbally during the course of the meeting or, if it cannot be satisfied at that time, shall be answered in writing within seven days following the meeting.

**Voting**: Voting on the proposals relating to Agenda items **may take place from the time the shareholder** (or, where applicable, the representative) is **connected as an attendee** and until the Chairperson or, where applicable, the Secretary of the Meeting announces the conclusion of the voting period for the proposed resolutions relating to Agenda items.

With regard to proposals of agreements on matters that, by legal mandate, do not need to be on the Agenda, remote attendees may cast their votes from the moment that these proposals are read out and included in the Application in order to proceed to the vote, through the same Application, and until the Chairperson or, where applicable, the Secretary of the Meeting announces the conclusion of the voting period for the proposed resolutions.

The procedure provided for in the Articles of Association and the Rules and Regulations of General Shareholders' Meetings shall be applied to voting on proposed resolutions.

### **LIVE BROADCAST OF THE GENERAL MEETING**

The shareholder (or their proxy) who attends the General Shareholders' Meeting by telematic means may follow the complete event, which will be broadcasted in real time through the Company's website, without prejudice to its recording and public dissemination through the aforementioned website.

## RIGHT TO INFORMATION

Pursuant to Articles 272, 287, 517 and 518 of the Corporate Enterprises Act, shareholders are advised that they may examine the following information at the registered office of the Company (Paseo de los Olmos, 19, 28005, Madrid), or request that said information be submitted or sent to them free of charge:

- The 2022 Annual Accounts (Balance Sheet, Income Statement, Statement of Changes in Equity, Cash Flow-Statement and Notes), Management Report and Audit Report for both Enagás and its Consolidated Group. The consolidated Management Report incorporates the 2022 Annual Report that contains the non-financial information statement related to the Group in 2022, in accordance with Law 11/2018 of December 28, concerning non-financial information and diversity.
- The full text of the Notice of General Shareholders' Meeting, setting out the resolutions proposed for adoption by the Board of Directors; and, if applicable, the supplement to the Notice of General Shareholders' Meeting and the proposals as presented by the shareholders along with any documentation attached.
- Total number of shares and voting rights at the date of the Notice.
- The attendance, proxy and voting card.
- Identity, curriculum vitae, and category of members of the Board of Directors nominated for re-election, along with the proposal and reports as referred to in Article 529 of Spanish Corporate Enterprises Act.
- The report issued by the Board of Directors pursuant to Article 286 of the Spanish Corporate Enterprises Act containing the rationale for the amendments to the Articles of Association referred to in item 6 on the Agenda.
- Report issued by the Board of Directors justifying the amendments to the Rules and Regulations of the General Shareholders' Meeting referred to in Item 7 of the Agenda.
- Annual Report on Directors' Remuneration.
- The 2022 Annual Report, which forms part of the Consolidated Management Report, considers the Group's relevant financial and non-financial information, meeting the requirements of Law 11/2018.
- Annual Corporate Governance Report (including the Report on the Activity Report of the Audit and Compliance Committee).
- The report issued by the Board of Directors on amendments made to the "Rules and Regulations of the Organisation and Functioning of the Board of Directors of Enagás, S.A.".
- Annual Activity Report of the Sustainability and Appointments Committee.
- Annual Activity Report of the Remuneration Committee.
- The report from the Audit and Compliance Committee on the independence of the external auditor.
- The report from the Audit and Compliance Committee on related-party transactions.



- The procedures for voting and granting proxies at the General Shareholders' Meeting by telematic means of communication and remote attendance and voting approved by the Board of Directors.
- The rules of use of the "Electronic Shareholder Forum" approved by the Board of Directors.

All this information is continuously available on the Company's website ([www.enagas.es](http://www.enagas.es)) in the General Shareholders' Meeting section of the "Shareholders and Investors" tab.

In accordance with Articles 197 and 520 of the Corporate Enterprises Act, shareholders are informed that up to the fifth day prior to the General Shareholders' Meeting, they may request from the Directors any information or clarification they deem appropriate, or submit in writing the questions they judge relevant, and request any clarifications concerning any information accessible to the general public which the company has supplied to the Spanish National Securities Market Commission since the last General Shareholders' Meeting, and also concerning the Auditors' Report.

Pursuant to Article 539 of the Corporate Enterprises Act, on the Company's website ([www.enagas.es](http://www.enagas.es)) in the General Shareholders' Meeting section of the "Shareholders and Investors" tab an "Electronic Shareholder Forum" has been created. The rules of use of the forum were approved by the Board of Directors at its meeting on February 20, 2023.

Any other information on the General Shareholders' Meeting not expressly set out in this Notice may be consulted in the Rules and Regulations of the General Shareholders' Meeting and in the "Process for attendance, voting and appointment of proxies for General Shareholders' Meetings by remote communication" on the Company's website ([www.enagas.es](http://www.enagas.es)) in the General Shareholders' Meeting section of the "Shareholders and Investors" tab or by calling freephone 900 100 399, 10.00 to 14.00 and 16.00 to 18.00, Monday to Friday.

### **PROCESSING OF PERSONAL DATA**

Personal data (including, where applicable, image and voice) that shareholders send to Enagás S.A. to exercise their rights to attend, represent and vote at the General Shareholders' Meeting, or that are provided for these purposes by the entities where these shareholders have their shares deposited, will be processed by Enagás S.A. in accordance with Organic Law 3/2018 on Personal Data Protection and the Guarantee of Digital Rights and with Regulation 2016/679 of the European Parliament and of the Council of April 27, 2016, to carry out the appropriate development, compliance and control of the existing shareholder relationship.

The legal basis for data processing will be compliance with the legal obligations established in the Corporate Enterprises Act, relating to the execution of the shareholder relationship for the management of calling and holding the General Shareholders' Meeting, the processing of the vote cast and delegation of the vote, as well as the management of requests for information or issues raised by the shareholder. The General Shareholders' Meeting may be recorded and broadcast on the Enagás website or by accredited media. The legal basis for processing recordings or images of the shareholder will be the legitimate interest of Enagás S.A. in recording and broadcasting the General Shareholders' Meeting and the consent of the person attending, granted when attending the General Shareholders' Meeting, with other alternative means available for the latter to exercise his rights without attending the event. The data will be retained for as long the individual is a shareholder and, thereafter, for the period of limitation of any legal or contractual actions that may apply.

The personal data will be provided to the Notary exclusively in connection with the drafting of the notarial minutes of the General Shareholders' Meeting and may be provided to third parties to exercise the right to information provided for by law or

accessible to the public insofar as it is disclosed in the course of the General Shareholders' Meeting.

Likewise, suppliers who provide services for the General Shareholders' Meeting may have access to their personal data for any of the purposes set forth in this Notice, as well as for other technical or auxiliary purposes. These suppliers shall be considered as processors and shall process the personal data in accordance with the Company's instructions. The Company will not carry out international transfers of personal data.

Please note that you may exercise your rights of access, rectification, portability, deletion, limitation, opposition and the right not to be subject to automated decisions, when such rights are applicable, by sending your request to [protecciondedatos@enagas.es](mailto:protecciondedatos@enagas.es) or to the postal address at Paseo de los Olmos 19, 28005 Madrid, providing a copy of your ID card or equivalent document and specifying your request. Likewise, if you consider that your data has been processed inappropriately, you will have the right to file a complaint with the Spanish Data Protection Agency ([www.aepd.es](http://www.aepd.es)).

In the event that the shareholder's proxy card or any other card used at the General Shareholders' Meeting includes personal data referring to other individuals, the shareholder must inform them of the points contained in the preceding paragraphs and comply with any other requirements that may be applicable for the proper transfer of the data to Enagás S.A. without the latter having to take any additional action in terms of information or, if necessary, consent.

Further, detailed information about the way process data is available in the Data Protection Policy in the Legal Notice of the website (<https://www.enagas.es/enagas/en/Pie/AvisoLegal>).

## **SUSTAINABLE SHAREHOLDERS' MEETING**

For the fourth year in a row, the Enagás General Shareholders' Meeting will be held as a sustainable event in accordance with the ISO 20121:2013 standard. This means that, from its planning to its development and conclusion, sustainable management criteria are followed in line with Enagás' commitment to sustainability, society and the environment, creating added value for its stakeholders within the framework of one of the most important events for the company.

Madrid, February 23, 2023  
The Secretary to the Board of Directors  
Rafael Piqueras Bautista  
**Enagás, S.A.**

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### **NOTES:**

Shareholders are informed that, as of March 16, and until March 29, both inclusive, the customary gift and the documents mentioned in this Notice of Meeting will be available from the **Shareholder Information Office** at the Company's registered office, Paseo de los Olmos 19, 28005 Madrid, from 10.00 am to 2.00 pm and from 4.00 pm to 6.00 pm, Monday to Friday (working days), on presentation of the attendance, proxy and voting card.

**Shuttle bus service:** Enagás will provide a clearly marked complimentary shuttle bus service for shareholders on **March 30, 2023**, departing from the Company's registered office, located at Paseo de los Olmos, 19, 28005 Madrid, at 11.00 am. After the conclusion of the General Shareholders' Meeting, the shuttle bus will return to its point of departure.