

Shareholder's Guide

Date of the Meeting

The General Shareholder's Meeting will be held at first call on March 20, 2024 at 12:00 noon at Avenida del Partenón, 5, 28042 Madrid (Auditorio de Ifema Sur), and, if appropriate, at **second call on March 21, 2024**, at the same venue and at the same time.

Venue for the Meeting

The venue for the General Shareholder's Meeting will be the Auditorio de Ifema Sur, at Avenida del Partenón, 5, 28042 Madrid (Centro de Convenciones Sur).

In line with our sustainable goals for the 2024 General Meeting, we recommend the attendees make use of public transport:

By Metro :



- Feria de Madrid, línea 8, 500 metres away

En autobús:



- Route 73 – Campo de las Naciones stop
- Route 112 – Feria de Madrid stop
- Route 122 – Feria de Madrid stop
- Route N3 – Feria de Madrid stop

Requirements for participation in the Meeting

To attend and participate in the General Meeting, you must be an Enagás shareholder. The shares must be registered in the corresponding accounting register five (5) days prior to the date of the Meeting. Proof must be provided by one of the following documents:

- (a) The appropriate attendance card
- (b) The electronic attendance and voting certificate issued by the entity entrusted with the register of book entries or the authorised share certificates depository entity.

Participation in the Meeting

Shareholders and their proxies may participate in the Meeting as in previous years through the following options:

- Electronic voting available on the [Enagás website](#)
- By sending your vote or proxy signed by the holder of the shares by post to the Shareholders' Office (see section "Shareholders' Office" for postal address). **A photocopy of the identity card of the holder of the shares must also be included.**
- Voting at the Shareholders' Office (see section "Shareholders' Office" for postal address) with the attendance and voting card duly signed and completed for this purpose. In addition, the National ID Card of the holder of the shares will be requested to verify the ownership of the voting cards.
- On the day of the Shareholder's Meeting, by accessing the [online attendance platform](#), where you can follow the event live, as well as vote and participate by sending your questions to the Board of Directors or notifications to the Notary Public. The shareholder (or proxy) must:
 - Register in advance through the electronic voting and proxy application and telematic assistance accessible through the website (www.enagas.es), section "Shareholders and Investors", **from the date of publication of the notice of call and no later than twenty-four hours prior to the date and time scheduled for the General Meeting.** That is, at 12:00 noon on March 19, 2024 if the General Meeting is held on first call and at **12:00 noon on March 20, 2024 if, as scheduled, the General Meeting is held on second call.**
 - **Connect through the electronic voting and proxy application and telematic attendance between 9:30 a.m. and 11:45 a.m. on March 20, 2024, if the Meeting is held on first call, or on March 21, 2024, if, as is foreseeable, the Meeting is held on second call.**

In addition, the General Shareholder's Meeting may also be broadcast openly on the link that will be provided for this purpose on the [Enagás website](#)

As in previous years, the [e-Forum platform](#) will also be made available to shareholders on the company's website

Shareholders or proxy holders who wish to participate in the General Meeting through electronic voting, electronic forum and, if duly notified, telematic attendance, must have a valid electronic National ID Card or electronic signature in order to access these systems.

Shareholders' Office

The Shareholders' Office is located at the Company's registered office:

 Paseo de los Olmos, 19, 28005 Madrid

 March 7-20 (both inclusive)

 Monday to Friday, from 10 am to 2 pm and from 4 pm to 6 pm

The Shareholder Service Office will also be available by telephone on 910 607 385, 900 100 399 from 10am to 2pm and from 4pm to 6pm from Monday to Thursday and from 9am to 2pm on Fridays, or by e-mail at accionistas@enagas.es.

Gift

The gift that Enagás will give to shareholders participating in the 2024 General Shareholder's Meeting may be collected from March 7 - 20, inclusive, **at the Shareholders' Service Office** (see "Shareholders' Service Office" section for postal address) on presentation of your national ID card and attendance and voting card, and **on the day of the General Meeting** at second call (see "Date of the Meeting" and "Venue for the Meeting" sections)

On this occasion, Enagás' gift to its shareholders is a small bottle of olive oil and a small jar of honey.

Attendance bonus

Enagás does not distribute any type of attendance bonus at its General Shareholder's Meeting.

Documentation concerning the Meeting

All the documentation relating to the holding of the Meeting, as well as financial documentation, is detailed and available on the [Enagás website](#)

- The 2023 Annual Accounts (Balance Sheet, Income Statement, Statement of Changes in Equity, Cash Flow-Statement and Notes), Management Report and Audit Report for both Enagás and its Consolidated Group. The Consolidated Management Report contains the non-financial information statement related to the Group in 2023, in accordance with Law 11/2018 of December 28, concerning non-financial information and diversity.
- Non-Financial Information Statement included in the Enagás Group's Consolidated Management Report.
- The full text of the Notice of General Shareholders' Meeting, setting out the resolutions proposed for adoption by the Board of Directors; and, if applicable, the supplement to the Notice of General Shareholders' Meeting and the proposals as presented by the shareholders along with any documentation attached.
- Total number of shares and voting rights at the date of the Notice.
- The attendance, proxy and voting card.

- Identity, curriculum vitae, and category of members of the Board of Directors nominated for re-election, along with the proposal and reports as referred to in Article 529 decies of Spanish Corporate Enterprises Act.
- Texto de la Política de remuneraciones de los Consejeros para los ejercicios 2025, 2026 y 2027 que se somete a aprobación de la Junta General de Accionistas como punto 7 del Orden del día a los efectos del artículo 529 novodecies de la Ley de Sociedades de Capital y el informe de la Comisión de Retribuciones a dicha Política.
- Text of the Directors' Remuneration Policy for the years 2025, 2026 and 2027 that is submitted for the approval of the General Shareholders' Meeting as item 7 on the Agenda on the effects of Article 529 novodecies of the Corporate Enterprises Act and the report of the Remuneration Committee regarding said amendment.
- Annual Report on Directors' Remuneration.
- Annual Corporate Governance Report (including the Report on the Activity Report of the Audit and Compliance Committee).
- Annual Activity Report of the Sustainability and Appointments Committee.
- Annual Activity Report of the Remuneration Committee.
- The report from the Audit and Compliance Committee on the independence of the external auditor.
- The report from the Audit and Compliance Committee on related-party transactions.
- The procedures for voting and granting proxies at the General Shareholders' Meeting by telematic means of communication and remote attendance and voting approved by the Board of Directors.
- The rules of use of the "Electronic Shareholder Forum" approved by the Board of Directors.

Dividend Payment

During the General Shareholder's Meeting, a vote will be taken to approve the payment of a final dividend of 1.044 euros gross per share for the financial year 2023.

The dividend will be paid on July 4, 2026 which, together with the dividend already paid on December 22, 2023 of 0.696 euros gross per share, amounts to 1.74 euros/share.

Sustainable Meeting

For the fifth consecutive year, the Enagás General Shareholder's Meeting has been certified by AENOR as a sustainable event in accordance with the ISO 20121. This means that, from its planning through to its development and conclusion, sustainable management criteria are followed, in line with Enagás' commitment to sustainability. This commitment has been reflected in the Sustainable Management Policy of the General Shareholder's Meeting

To reduce impacts and generate economic, environmental and social benefits in the event environment, Enagás has identified different measures to be implemented in line with the Sustainable Development Goals that are priorities for the company.

These measures include the following:

- Promote gender-equal recruitment and inclusive work.
- Facilitate access to the General Shareholder's Meeting for people with all kinds of needs.
- Minimise the carbon footprint and energy consumption.
- Offset the carbon emissions associated with the event through a forest protection project.
- Use 100% renewable electrical energy during the Shareholder's Meeting in the rented space.
- Promote the recruitment of people with disabilities or at risk of exclusion.

This certification consolidates Enagás' position as a leading company in sustainability, creating value-added for its stakeholders within the framework of one of its most important events.

Accessibility to the event

In line with Enagás' commitment to holding a sustainable event, the General Shareholder's Meeting implements various measures to facilitate shareholder accessibility to the event:

- Magnetic loop
- Accessibility to the event for people with reduced mobility
- Follow-up of the event through simultaneous interpretation into sign language in Spanish
- Live and full webcast of the event in English and Spanish, both with audio description

